



# ANCY ABRAHAM

## TEACHER

Seasoned professional with nine years' experience in education, excelling as a skilled teacher. Blend pedagogical prowess with administrative finesse. Expertise in curriculum development, classroom management, and operational coordination. Committed to student-centric learning and optimizing administrative efficiency for a thriving educational environment.

### KEY SKILLS

- Team Work
- Work Ethic
- Communication
- Coordination
- Curriculum Development
- Classroom Management
- Quality Assurance
- Detail Oriented
- Punctual
- Quick Learner
- Compliance
- Analytic Skills

### EMPLOYMENT CHRONICLE

- **CLASS TEACHER (CLASS 4A) | 2018 - Present**  
SHANTHAL JYOTHI PUBLIC SCHOOL, MUTTOM (CBSE), KERALA  
Activity in charge of kindergarten
- **TEACHER | 2013 – 2015**  
NIRMALA PUBLIC SCHOOL, KARIMANNOOR (CBSE), KERALA
- **TEACHER | 2012 – 2013**  
DEEPTHI ENGLISH MEDIUM SCHOOL, KARIMANNOOR, KERALA, INDIA

### KEY RESPONSIBILITIES

- Handling subjects such as Science, EVS (Environmental Science), and GK (General Knowledge).
- Design and implement lesson plans aligned with CBSE standards for Class 4A.
- Evaluate student performance through regular tests, assignments, and examinations.
- Maintain a conducive learning environment, ensuring discipline and engagement.
- Conduct parent-teacher meetings to discuss student progress and address concerns.
- Provide guidance and support to students, fostering their academic and personal growth.
- Organize and oversee extracurricular programs enhancing students' holistic development.
- Develop and execute lesson plans catering to CBSE curriculum requirements.
- Employ various teaching methodologies to ensure active student participation.

### ACHIEVEMENTS

- Participated in State-level Group Song and Patriotic Song Competitions during Classes 8, 9, 10, 11 & 12

### COMPUTER PROFICIENCY

|                    |       |
|--------------------|-------|
| MS Office          | ★★★★★ |
| Basic Operation    | ★★★★★ |
| Internet & E- Mail | ★★★★★ |

## LANGUAGES KNOWN

|           |                                   |       |
|-----------|-----------------------------------|-------|
| English   | <div style="width: 90%;"> </div>  | 90 %  |
| Malayalam | <div style="width: 100%;"> </div> | 100 % |
| Hindi     | <div style="width: 30%;"> </div>  | 30 %  |

## PERSONAL DOSSIER

|                |              |
|----------------|--------------|
| Gender         | : Female     |
| Date of Birth  | : 28/06/1990 |
| Nationality    | : Indian     |
| Marital Status | : Married    |

## INTERESTS



## REFERENCE

- Sr. Lizlin SABS**  
Principal, Shanthi Jyothi Public School Muttom  
Mobile: +91 6282324152  
Email: [School Email]
- Sr. Joicy**  
Former Principal, Nirmala Public School Karimannor  
Mobile: +91 9947141092
- Prof. Kochurani**  
Former HOD of Zoology Department  
Newman College Thodupuzha  
Mobile: +91 9495910673
- Mithu**  
Mother of Austin Jobble  
(Student of Class 4)

## SEMINARS AND WORKSHOPS

### Classroom Management and Teaching Techniques

|   |              |
|---|--------------|
| Happy Teacher Creates Happy Classrooms                | : 11/04/2022 |
| Anger-Free School                                     | : 05/05/2022 |
| Constructivism  | : 02/05/2022 |
| Managing Changes                                      | : 06/09/2022 |
| Setting Outcomes in Teaching Learning                 | : 05/09/2022 |
| Child Psychology – Understanding Developmental Stages | : 18/08/2022 |

### Educational and Societal Aspects

|  |              |
|--|--------------|
| Effective Communication Skills               | : 09/04/2022 |
| Protection of Child Rights                   | : 07/09/2022 |
| Value Education and its Significance         | : 02/05/2022 |
| Understanding Gender and their Relationship  | : 18/08/2022 |
| Importance of Gratitude                      | : 30/08/2022 |
| Addressing Socio-Emotional Needs of Students | : 20/08/2022 |

### Educational Tools and Techniques

|   |                           |
|---|---------------------------|
| Fostering Critical and Creative Literacy        | : 09/09/2022              |
| Digital Library                                 | : 25/06/2022              |
| Item Writing Multiple Choice Questions          | : 06/05/2022              |
| Art Integration Across Curriculum               | : 12/04/2022              |
| 21st Century Skills                             | : 03/10/2022              |
| Artificial Intelligence                         | : 30/03/2021              |
| Introduction to Fundamental Literacy            | : 04/05/2022              |
| Annual Pedagogical Planning                     | : 15/08/2022              |
| Competency-Based Education Module 1 to Module 3 | : 02/03/2021 - 08/03/2021 |

## PERSONAL STRENGTHS

- SUBJECT MATTER EXPERTISE:** Proficiency in a particular subject or subjects being taught, ensuring a comprehensive understanding and the ability to effectively impart knowledge.
- CLASSROOM MANAGEMENT:** Maintaining discipline, managing student behaviour, organizing classroom activities, and ensuring a conducive learning environment.
- ASSESSMENT AND EVALUATION:** Creating and administering tests, quizzes, and exams to evaluate student learning and progress, then analysing results to adapt teaching strategies.

## DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.