## Jalil Ahmad

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## PROFESSIONAL SUMMARY

Aspire to acquire a position as a teaching & Accountant, in a well-reputed institution where I can skillfully apply my exceptional abilities in improving the work efficiency of the institution. Wish to gain additional experience in this respective field.

## **WORK EXPERIENCE**

Dec 2022 - Nov 2023

Accountant

Zalan College of Nursing and Allied Health Sciences • Mingora Swat

Data EntryAdministraterLibrarianVisiting Lecturer

Accountant Jan 2021 - Nov 2022

The Ideal School system • Kokarai Swat

AccountantPaper ComposingExamination controller

Teaching Jan 2017 - Dec 2020

Private School • Kokarai Swat

Primary School TeacherHigh School TeacherData Entry Operator

**EDUCATION** 

BS (4 year Degree Program)

Aug 2013 - Mar 2018

University Of Swat • Mingora Swat

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Pakistan Study
Aug 2010 - Jul 2012

Govt Jahanzeeb College Saidu Sharif Swat • Saidu Sharif Swat

Pre MedicalPhysics, Chemistry, Biology

SSC Mar 2002 - Mar 2010

GHSS Kokarai Swat • Kokarai Swat

Group Science Physics, Chemistry, Biology

SKILLS

Microsoft Office, Data Entry, Accountant, Office Management,

## PROFESSIONAL CREDENTIALS

Primary Teaching Certificate