



MOHAMMAD SADIKUR RAHMAN

Personal Details:

Name : Mohammad Sadikur Rahman

Nationality : Bangladesh

Marital Status : Married

Date of Birth : 15-07-1986

Gender : Male

Present Address : Upper
Kagabala

City : Moulvibazar

Post office : Kagabala

Post code : 3214

Education:

- **Dhaka College Under national University**

Master of Islamic History & Culture.

2011 Second Class

Bangladesh

- **Dhaka College Under national University**

ICT (Information & Communication Technology)

2011 CGPA 3.00 out of 4.00

Bangladesh



Passport Details:

Passport No: A03563242

Expiry date : 12 April 2032

Professional Summary:

Highly Organised Professional with extensive experience in customer service, Accounts Management And Sales.Prevent track record of increasing customer loyalty and Satisfaction leading to higher revenue growth.expertise in developing long-term client relationship,building trust Through effective communication and cultivating meaningful Connection.Passionate about helping customer by understanding their need, providing solution, and delivering an exceptional customer experience.

Work Experience:

★ Executive Relationship Officer:

Asa Bangladesh. 05/2015-Present.

- Analyzed financial requirement of clients to match with bank's Product offering.
- Maintained Accurate records of client interactions in accordance with company policy.
- Attended Conferences and seminars related to the banking sector and Current industry trends.

★ Assistant Manager(Service Department): **Orange Phone Pvt.Limited.**

Dhaka,Bangladesh.01/2011-11/2014.

- Collaborated with Departmental leaders To establish Organisational goals,Strategic and objective.
- Performed routine and scheduled maintances services.
- Performed general maintenances & repair.



Certification:

- **Computer Course Of Office Management & Data Entry.- ICT Career.Department of Social Welfare.**
- **Diploma in Mobile phone Engineering.- Bentel Institute. Authorized by Geneva & Switzerland.**



Reference:

Professor Dr. M A Muhit

Philosophy Department

University Of Dhaka.

Phone: 01715522171

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Abdur Rob

Transport Businessman

Duha,Qatar.

Phone: +97455504922



Language Known:

- **English**
- **Bangla**



Contact:



raselhistory@gmail.com



+97450627

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Moulvibazar, Bangladesh



Personal Skills:

- **Computer Program (Office Management & Data Entry)**
- **Valid for Bangladeshi Deriving licence**
- **Punctuality, Honesty.**
- **Communication**
- **Interpersonal Skills**
- **Proactivity**
- **High Energy**
- **Time Management.**



Declaration:

I hereby declared that all information furnished above is true to the best of my knowledge and belief.

Mohammad Sadikur Rahman

Signature