

RESUME

APPLICATION FOR THE POST OF A HEALTH, SAFETY AND ENVIRONMENT (HSE) PROFESSIONAL

I, **Okotie, Oghenekevwe Donald**, wish to apply for the post of a **Health, Safety And Environment professional** in your notable organization. I studied Geology (B.Sc), possess Diploma in Occupational Health and Safety and NEBOSH IGC. I have had the experience of working as **Health, Safety And Environment professional** in various sectors like general construction, facilities management, energy, aviation, event management, and oil and gas sectors. I was privileged to work at the Dubai Expo 2020 C38 project, where I bagged an award as the best safety officer for the month of April, 2021.

I am a Health, Safety and Environmental professional and I have served as one for over ten (10) years. I am adept with safety principles and systems to create standards that curb hazards to the barest minimum (ALARP) using practical suggestions to improve the overall safety culture of the work environment thereby making it a haven for all.

I have with me attested certificates; possess my own visa and UAE driver's license.

I would not mind an interview to prove my worth. It would also interest you to know that I am also adept with ICT for official documentation purposes and meeting presentations.

I would be available at any time.

Yours Faithfully,
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Donald Oghenekevwe, OKOTIE
(B.Sc Geology, Diploma in
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Status: Available to join immediately

Personal Summary

I possess excellent skills in creating and implementing a workable OHSMS to ensure compliance with safety standards through trainings, audits and inspections, thereby making the workplace a safe haven for all. I am a stern advocate for behavioral safety which I have shown all along my career growth. Donald is focus driven and has a good record of reducing loss time to incidents by identifying hazards and providing necessary control measures to curtail them to the barest minimum by been thorough in everything and paying attention to details.

A highly organized regional Health and Safety professional with over 10 years of experience with a Diploma in Occupational Health and Safety and NEBOSH IGC certified.

Interpersonal Skills

- Analytical skills
- Time management
- Communication skills (good interpersonal relationship and fluency in English and a little Arabic)
- Project management skills
- Ability to manage people effectively
- Accurate use of MS Word, Excel, Power point and internet

Objectives

I hope to contribute to a growing, dynamic organization where my strong analytical health, safety and environmental skills will have significant impact in the department's growth and sustainability.

Professional Experience

1. Zutari Engineering Consultant (July -August, 2024)

Project: Rehabilitation of Dubai Museum, Al Fahidi Fort, Dubai

Position Holding: Supervision Consultant HSE Engineer

Roles:

- Weekly HSE meetings
- Site walks with management team
- Weekly HSE statistics
- Review of MSRA's
- Observation log monitoring
- HSE interview for general contractor
- Issues and resolves SOR's and NCR's
- Overall contractor management

2. Ellisdon Middle East (February – Present)

Project: The Link, Masdar City, Abu Dhabi

Al Maryah Grand Steps, Al Maryah Island, Abu Dhabi

Position Holding: Project Management Consultant HSE Manager

Roles:

- Review QHS statistics from main contractor
- Conduct weekly HSE meetings
- Attend monthly HSE meetings with client
- Review of OHS report
- Conduct weekly and monthly management site walk
- Update QHSE tracking log
- Review of MSRA
- Contractor safety management

3. Damac Properties (April, 2024)

Project: DAMAC Hills, Dubai

Position Holding: Client HSE Engineer

Projects handled:

- Greenwood 76 Villas
- Juma Masjid
- Belair Trump 190 Villas
- 47 Villas @ Gems
- Golf Gate Tower
- 327 and 59 Villas
- 212 Villas

4. Identity Middle East (August 2023 - January, 2024)

Project: COP 28, EXPO City Dubai

Position Holding: Senior HSE Advisor

Roles:

- HSE bid evaluation
- Evaluated risk assessments/method statements of sub-contractors
- Carried out audits for sub-contractors
- Developed training programs and implemented trainings.
- Developed key safety and environmental policies and procedures.
- HSE inductions
- Developed and managed contractors KPI
- Review of sub-contractors HSE performance
- Quarterly and monthly HSE reports
- Site wide coverage for HSE related issues
- Managed a team of 15+ HSE officers

5. MOLEK Group, (January 2022 – Present)

Projects: Penthouse A/B, Four Seasons, Al Maryah Island, Abu Dhabi

Em Sherif Sea Café, Rosewood Hotel, Al Maryah Island, Abu Dhabi

Position Holding: HSE Consultant (Freelance)

Roles

- Conduct risk assessments and audits
- Facilitate employee and supervisory training

- Develop technical reports
- Work independently to provide on-site Health and Safety support
- Communicate with clients and contractors about HSE concerns
- Develop and implement health and safety program
- Analyze injury data and produce meaningful reports and recommendations
- Plan and organize service requests to meet target dates and production goals
- Emergency mock drills and incident investigation
- Review of subcontractor HSE documents

6. Double Star Interior Design LLC (January,2023 – August,2023)

Projects: Fit-out works, Hardees, ENOC, Al Qarrayen, Sharjah (1117)
 Fit-out works, Hardees, ENOC, Al Khawaneej, Dubai (1635)
 Fit-out works, KFC & Pizza Hut, ADNOC , Al Khawaneej,
 Dubai (376) Fit-out works, KFC, EMARAT, Al Seyouh,
 Sharjah

Position Holding: Permit To Work Co-ordinator (Freelance)

Roles

- HSE documentation(Permit application with supporting documents, tracking,monitoring, and close out)
- Managing all subcontractors HSE related issues
- Review of HSE documents
- Inspection of cranes
- General site inspection
- Tools inspection and tagging
- Training of members of staff
- Meeting participations to identify health and safety concerns inherent in activities

7. Inspiratus Consulting Services (September 2022 till November 2022)

Projects: Abu Dhabi Art, Saadiyat Island, Abu Dhabi
 Winter Effect (Zero Degrees), Saadiyat Island, Abu Dhabi
 National Connectivity Forum, 2023, Abu Dhabi Energy center

Position Holding: HSE Manager (Freelance)

Roles

- Supervised steel fabrication works for tents and marquees
- Created all required HSE documentations for events
- Member Incident investigation team
- Hot work coordination
- Review of daily work flows
- Training of workers
- Managing sub-contractors

8. C4C Technologies LLC (July 2021- September, 2022)

Project: Installation and maintenance of CCTV Camera, EPPCO International, Jabel Ali

Position Holding: HSE Manager (Freelance)

Roles

- Regular site inspections and Continuous gas testing
- Compiling safety statistics
- Undertaking risk assessments

- Review of internal health and safety policies
- Member incident investigation team
- Training of workforce
- Created a safe system of works (SSOW) for all company related activities
- Managing sub-contractors

9. JAM Event Services (November 2021 – December 2021)

Project(s): Mother of the Nation Festival (Abu Dhabi)

Dubai Run and Ride

Position Holding: HSE Officer (Freelance)

Roles

- Monitored and review of permit to work for all related activities
- Assessed risk and hazards and implementation of corrective measures
- Enforced safety guidelines
- Verified that all tools and equipment are adequate and safe for work
- Inspection of cranes
- Monitored all lifting activities
- Inspected the site to ensure it is a hazard free environment
- Participated in meetings to identify health and safety concerns inherent in daily operations

10. Al Naboodah Construction Group (February 2021- June 2021)

Project: Wet Water Feature, EXPO 2020, Dubai

Position Holding: HSE Advisor (Freelance)

Roles

- Ensured work is done in a safe manner by enforcing compliance to EXPO promises.
- HSE plans, policy and procedures
- Reported all HSE issues, advice and implement corrective actions.
- Daily activity briefing and tool box talk/trainings on safe working procedures.
- In charge of HSE statistics.
- Regular site inspections.
- Implemented emergency procedure.
- Boost safety culture by organizing campaigns and seminars.
- Carried out investigations on near misses and accidents onsite.
- Inspected permits for works that require permits.
- Inspected power tools and cables, distribution boards and machinery in site.

11. Leaders Fort Contracting, Dubai (July 2020 to December 2020)

Project(s):

- Upgrade and Maintenance of Empower Solutions Water Treatment Plant, Discovery Gardens, Dubai
- Expansion Joints and Concrete Rectification Works at Dubai South HQ and OP Building, Dubai Aviation Engineering Projects (DAEP)

Position Holding: HSE Advisor

Roles

- Ensure proper compliance of Safety, Health and Environment controls and regulations to minimize associated and inherent risks within the facility
- Promoted a positive safety culture by motivating the employers both shop floor and managerial level to abide by rules and regulations
- Ensured hazard identification process, tool box talks by all teams
- Coordinated with management for proper implementation of HSE procedures

- Coordinated PTW system and ensured its compliance
- Carried out audits, job safety analysis and risk assessments
- Conducted incident investigation in accordance with company and statutory procedures and suggesting appropriate recommendations.

12. MCG Contracting LLC, Business Bay, Dubai (April 2017 to May 2020)

Project(s):

- 400Kv Transmission Station, DIP, Dubai
- Big Box retail park, Ibn Batutta, Dubai
- Tiara Towers, Business Bay, Dubai
- WOW Hotel and Apartments, Business Bay, Dubai

Position holding: HSE Engineer

Roles

- Organized and promote positive health and safety culture in the organization through campaigns and continuous monitoring.
- Worked with the HSE manager to maintain safety guidelines, procedures, and policies in site.
- Communicated safety training topics to workforce.
- Managed department HSE office operation.
- Coordinated with permit receivers and others regarding documentation.
- Carried out investigations on incidents and near misses.
- Reviewed incident and accident reports/emergency procedures.
- Supervised work activities like work at height, confined space, excavation, and hot works. Ensured a safe system of work was in place and followed.
- Liaised with officials from regulatory authorities (Dubai Municipality) to ensure compliance with mandatory laws.
- Prepared MCG Contracting LLC HSE plan for the project.
- Monitored the duties and activities of HSE officers.

13. Otegha and associates, Lagos, Nigeria (August 2014 – February 2017)

Projects: 1000 LT Hall, Faculty of Physical Science, University of Benin
500 LT Hall, Faculty of Social Science, University of Benin
Construction of 25 units of Ajao Estate, Lagos, Nigeria

Roles

- Carried out regular site inspections with client's safety team to ensure safety of workforce.
- Ensured all workers on site comply with the site safety rules and regulations.
- Identified hazards and potential hazards in the workplace and ensuring that the needed control measures were in place.
- Assisted the safety manager in preparing risk assessment
- Ensured safety signages are in place and carry out tool box talk.

Awards/Achievements

-Best safety officer for the month of April 2021 at C38 Water Feature, Dubai Expo project

Education, Licenses and Certificates

- B.Sc Geology, University of Benin, Benin City, Nigeria
- Diploma in Geology, University of Benin, Benin City, Nigeria
- Diploma in Crowd management, Level 7

- ADNOC Work Management System (WMS)/ADNOC Approval
- ENOC Approval
- **Diploma in Occupational Health and Safety, OTHM Level 6**
- **Diploma in Events Management**
- **CMIOSH**
- **NEBOSH IGC**
- **UAE drivers license**
- **Authorized Gas Tester, Najma Consultancy**
- How to Inspire Front Line Workers to Take Safety Personally- IOSH
- Accident investigation – OSHAcademy
- CPR, AED and First aid
- ISO 45001:2018 (Principles of Occupational Health and Safety Management Systems)
- ISO14001:2015 (Environmental Management and Sustainability)
- Certificate of Attendance, African HSE Webinar- Environmental Impact Assessment
- Certificate of Completion, Lets Break The Chain of COVID-19 Infection. Mohamed Bin Rashid University of Medicine and Health Services
- Certificate of Attendance (CPD/IPD Workshop), TMC Management & Safety Training
- NFCE Level 2 award in principles of risk assessment for the workplace
- Hazardous waste Operation and Emergency Response Management (HAZWOPERM)
- Safe Use and Handling of Chemicals (COSSH)
- Applied Principles of Safety Management Systems (APSMS)
- UK Health, Safety, and Environment (UKSHE BISO level 1, 2 and 3) Workplace health and safety, Risk assessment & practical application, Environmental awareness
- Fire safety and risk assessment. Department of Petroleum Resources, Nigeria

REFEREES

- Ian Welsh (Head Of HSSE, Identity Group, ME)
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- Christopher Ayegwalor (HOD Mathematic Department, GEMS Wellington Academy)
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