



SUBASHINI NAGARAJAN

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SUMMARY

Finance professional with a strong background in accounting, financial management and reporting. Known for accuracy in financial record-keeping and proficiency in auditing and tax preparation and detailed oriented approach. A Reliable team collaborator with strong problem solving skills and effective communication, dedicated to supporting dynamic business needs.

EDUCATION

CMA Finalist – Institute of Cost Accountants of India

- Professional qualification in Cost and Management Accounting
- Expertise in financial management, cost control, and strategic decision-making
- Strong knowledge of corporate finance, taxation, and regulatory compliance
- Skilled in budgeting, auditing, and performance management

Higher Secondary – Commerce and Accounting (May 2016 - May 2018)

Bharatiya Vidya Bhavan Higher Secondary School, Coimbatore

Secondary School – General Studies

GKN Matric Higher Secondary School, Coimbatore

WORK EXPERIENCE

Accountant, Modoras Accounting Pty Ltd - Australian based company

Nov 2024 - Present

- Experienced in monthly bookkeeping and management reporting
- Proficient in group entities accounting and consolidation reports preparation.
- Skilled in individual tax return preparation.
- Experienced in using MYOB accounting software.

Accountant, Jump Accounting - UK based Company

Jan 2023 - Oct 2024

- Managed UK client bookkeeping, including monthly bank reconciliation, ensuring accuracy and compliance
- Prepared comprehensive monthly management reports to support decision making.
- Processed monthly payroll, filed VAT returns, prepared year-end accounts for UK clients.
- Proficient in Accounting software, including Xero, Pixie, Dext, and Irish Tax Filer.
- Maintained regular communication with UK clients via phone, email and meetings.

Articleship Trainee, CS Hanumantha Rao & Co (Cost Audit Firm)

Oct 2021 - Dec 2022

- Interacted with clients by phone, email, or in person to provide and gather information
- Organized and maintained financial records, reports, and spreadsheets for efficient data management.
- Assisted in preparing Cost Audit reports for Manufacturing and construction companies.
- Prepared working papers and filed income tax returns for Individuals, Partnership firms and Companies
- Filed GST and TDS on a monthly and quarterly basis.

SKILLS

- Accounting and Bookkeeping
- Xero Accounting software
- Dext and Hubdoc
- Teamwork and collaboration
- Financial Reporting
- Quick Learner
- Computer Skills

CERTIFICATIONS

- SAP-FICO
- MS-Office
- Xero Advisor
- E-filing

LANGUAGE

- Tamil
- Telugu
- English